

Minutes of the 13th Executive Meeting held on 15th of January 2017 – 3:00 PM to 5:00PM at St:Joseph’s Church Hall, Hathersage Road, Manchester.

Attendees: Janesh Nair, Shajimon KD, Anish Kurien, Bindu Kurien, Saju Kavunga, Reena Wilson, Hans Joseph

Apologies: Polson Thottapilly, Jixy Sanjeev, Jinto Joseph, George Mathew, Shaju Antony (Absent), Harish Nair

1. Minutes of the previous meeting held on the 10th of December

The minutes were confirmed as a true and accurate record of the meeting.

2. Matters arising from the minutes

There were no matters arising from the minutes which were not covered by the agenda

3. Library and Book Collection

It was noted that about 270 Malayalam books and a total of about 350 books were collected from MMA members and well wishers for the MMA Library.

It was noted that Mr Wilson Mathew of Intersight Tours and Travels has sponsored Rs 10,000 towards buying books for the MMA Library

Hans Joseph agreed to look for and buy book cases from Charity organisations. **Action –Hans Joseph**

The committee expressed their gratitude to Mr Wilson Mathew and all other members who contributed in cash or kind toward the MMA Library

4. Music School and School Administration

It was decided to buy the following items for the running of the school:

Bluetooth Speaker – at a maximum of £25

Whiteboard – at a maximum of £25

First aid box – at a maximum of £20

Storage box with draws – at a maximum of £10

Clock for the classrooms – Maximum £10 for 4 clocks

Action – Secretary

Update: Anish Kurien has donated a whiteboard after the meeting and hence a whiteboard need not be bought

5. Suggestions for the Agenda for General Body

1. Code of conduct for the Executive Committee.
2. It was decided to present the document prepared by Mr Kalesh Bhasker to the GB for consideration



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3. Request for charity registration
4. Registration of a Supplementary School
5. Projects joining with Kerala Tourism
6. Non- Malayalee Members
7. Increase of subscription amount to £20
8. Submission of funding reports to the funders
9. CRB for Teachers and Executive Committee Members
10. Amending the constitution to include any actions by members against the association

11. Complaint by Member

A member of MMA has made a complaint against another member of MMA, where the second member raised incorrect allegations against the first member in his Facebook and wanted the Committee to investigate the matter and bring out the truth.

The committee considered the complaint in detail and decided the following;

1. As the said post against the complainant was not made on any MMA Social Media platforms, the Committee felt it didn't have the authority or right to ask for an explanation from anybody for post they made on their personal Facebook profiles.
2. Also as MMA doesn't have any control over the platform they used (Facebook in this instance), we are not in a position to delete the post or ask them to delete that post etc
3. It was also decided that unless the allegation was made by a member of the Executive Committee or the allegation was made against MMA itself, the committee shouldn't be investigating arguments between MMA members. It was felt this could lead to an unlimited number of cases being investigated by MMA without any power to do so.

Action: Secretary to respond in writing the decision of the Committee

12. Annual Accounts

1. As the Treasurer was not in attendance, the annual accounts were not presented for approval. It was decided to email the Treasurer requesting to submit the accounts to the President by the 22nd of January for verification before submitting the account to the GB on the 28th. **Action – Secretary**

13. Annual Report

The draft annual report was read in the committee and it was decided to approve the draft subject to minor corrections and present it at the annual General Body meeting



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14. Membership Status / Subscription / Due over £20 list

The subscription list could not be discussed as the Treasurer was not in attendance.

It was decided to recommend to the GB to remove the membership of members who have dues of over 2 years.

It was decided to cancel the approved membership applications of Mr Joji Simon, Solomon Daniel and Jishore Thuruthel John as they decided not to pay the required membership fees.

It was decided to submit the application of Mr Aju Varghese to the AGM as he was a member before

15. Criticism and Appraisal

The Committee reflected on the performance of the committee in the last year and reaffirmed that it was a very successful year for MMA with a lot of positive initiatives and activities. The President thanked all the members for their extensive support and hard work over the year.