

Manchester Malayalee Association



Connecting Manchester Malayalees

Minutes of the 2nd Executive Meeting held on 4th of March 2017 – 1:45 PM to 3:30PM at MMA Office, Gorton Mount Primary School, Mount Road, Manchester M18 7GR.

Attendees: Janesh Nair, Shajimon KD, Anish Kurien, George Vadakumcherry, Sharat Nair, Dinesan DK, Jaya Sudhir, Jixy Sanjeev, Nisha Kedia, Polson Thottapilly, Radhesh Nair, Reena Wilson, Saju Kavunga, Shilpa Shaji.

Apologies: None

1. Confirmation of the minutes of the previous committee

It was noted that contrary to what was noted in the minutes the committee members responsible for managing the Karate School are Saju Kavunga and Dineshan DK and they will be supported Radhesh Nair.

It was also noted that the minutes didn't include the decision to not organise Children's day this year. The minutes were approved subject to the above change.

2. Matters arising from previous minutes

1. As the quotes received for the mini data projector were much higher than the budget allocated, it was decided to take up the offer from Reena Wilson to lend her projector on Saturdays until a new one is bought. It was also decided to see whether there is any funding available to buy a projector. **[Action – Anish Kurien]**
2. It was decided to remove the Secretary from the sub-committee responsible for the day to day running of the Malayalam Class as the President and Secretary are defacto members of all sub-committees.

3. Charity registration and funding

President updated the committee about the advantages and disadvantages of becoming a charity organisation.

It was decided to call a General Body (GB) meeting on the 1st of April to update the GB about the benefits of becoming a charity and to get approval to go ahead with the registration process.

[REDACTED]

[REDACTED]

[REDACTED]

A sub-committee consisting of Anish Kurien, Sharat Nair and Saju Kavunga was constituted to study the Charity constitution and compare it with the MMA constitution to see whether there are any conflicting clauses. **[Action – Anish Kurien, Sharat Nair and Saju Kavunga]**



4. Women's Day

Nisha Kedia gave an update on the organisation of the women's day. It was noted that 20 women has already registered for the event and the event will be held on the **11th of March** from 2 PM to 5 PM at the MMA Building in Gorton. It was also noted that the aim is to organise an interesting, interactive and informative event which includes a health camp and diabetics clinic for all members.

5. Zumba class

It was noted that the response from the trial run of the Zumba lessons was very positive and it will be possible to run the session profitably if we can get at least 10 people to sign up for the programme.

[REDACTED]

[REDACTED]

It was decided that Nisha Kedia will co-ordinate the running of the Zumba lessons and a message be posted in the MMA Communications Whatsapp group, website and facebook. **[Action – Anish Kurien]**

6. Facebook account

It was requested that all members share the facebook page of MMA so that MMA activities and events get maximum publicity and also to ensure the costumes and other items on rent are advertised properly **[Action – All]**

It was decided that the Secretary need to email the FB page link to the Executive Committee **[Action – Anish Kurien]**

7. Youth club

Shilpa Shaji updated the committee that she has created a Whatsapp group of youth members consisting of youngsters from Year 7 (high school) to 25 years old. It was noted that there are currently 30 youngsters in the Whatsapp group

It was noted that Shilpa has already contacted Connexions to conduct a careers seminar for this group It was suggested that a meeting be organised to find out what this group of youngsters want from MMA **[Action – Shilpa Shaji]**

It was also suggested that a performance by this group of kids be organised at the School Annual Day **[Action - Shilpa Shaji]**

8. Library

The president requested volunteers for running the library which includes creating a database of all books, a system for numbering the books and lending the book etc. Since there were no volunteers from the Executive Committee it was decided to identify someone from outside the Executive Committee **[Action – Janesh Nair]**

[REDACTED]

[REDACTED]



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10. Public Liability Insurance

The Secretary updated the Committee on the importance of taking public liability insurance for the association. It was agreed that this is needed and a sub-committee consisting of Anish Kurien, Sharat Nair and George Vadakumchery was constituted to take quotes for this. **[Action – Anish Kurien, Sharat Nair and George Vadukumchery]**

11. DBS for Executive Committee Members and Teachers

It was agreed that all Executive Members and Teachers must apply for DBS clearance if they haven't already got a valid DBS certificate and the same be kept in file. The Secretary informed the Committee that an organisation has agreed to do it for us free of cost. **[Action – Anish Kurien]**

12. Whatsapp Group Management

It was agreed that a sub-committee consisting of the President, Vice-President and Secretary will be responsible for managing the MMA's Whatsapp group and for removing and adding members.

13. Thattukada

It was decided that the Thattukada need to be restarted and Saju Kavunga was entrusted to find out an MMA member who is willing to run the Thattukada on a profit sharing basis. **[Action – Saju Kavunga]**

14. Finance Update

The Treasurer gave an update on the current position of the association in terms of its financial standing.

15. New membership approval

It was decided to approve the membership of the following members

1. Premdayal Pillai
2. Raju Subramoni
3. Bijumon Kurian

16. Any other business

1. Saju Kavunga has updated the Committee that there will be a meeting of all UUKMA North-West representatives and the constituent Association's office bearers on the 8th of April in Manchester.
2. It was also noted that the UUKMA Nurses meet will take place in London on the 28th of April, UUKMA's regional sports day on the 17th of June, regional Kalamela on the 2nd of October and National Kalamela on the 28th of October.

17. Date of next meeting: 25th of March 2017 – 1:45 PM to 3:00 PM

**Certain sections of this minutes are redacted for confidentiality reasons. Members of the association can make a request to the Secretary to see the non-redacted version*