

**Minutes of the Second Executive Meeting held on 13<sup>th</sup> of February 2016 – 3PM to 4:30PM at St. Joseph's Church Hall, Portland Crescent, Manchester, M13 0BU**

**Attendees:** Janesh Nair, Shajimon KD, Anish Kurien, Jixy Sanjeev, Polson Thottapilly, Saju Kavunga, Bindu Kurien, Jinto Joseph, George Mathew

**Apologies:** Harish Nair, Hans Joseph, Reena Wilson, Shaju Antony

## **1. Minutes of the previous meeting held on the 23<sup>rd</sup> of January**

The minutes were confirmed as a true and accurate record of the meeting.

It was decided only to upload to the website a redacted version of the minutes when sensitive matters are discussed in the Committee meeting. This is because the documents on the website are accessible to non members of MMA too. However an unedited copy will be kept in the MMA file which is accessible to MMA members on request.

## **2. Matters arising from the minutes which are not covered elsewhere in the agenda**

- a. It was clarified that the sibling discount offered for dance lessons will be applicable to everyone including non-members
- b. It was clarified that non-members can perform at the Dance School Annual Day/Children's day celebration
- c. Family tour details will be confirmed by the Cultural Committee by the March meeting of the Committee **[Action – Cultural Committee]**
- d. It was decided to withdraw the previous committee meeting decision to accept advertisements on WhatsApp as it would be difficult to administer this policy and could lead to annoying the members with too many advertisements
- e. It was decided to accept advertisements on the MMA website and to charge £10 from members and £50 from non-members for a 6 month period. The committee entrusted the Secretary to liaise with the website developer to implement this **[Action – Anish Kurien]**
- f. Work on updating the Constitution to be started and an update to be provided at the March committee meeting **[Action: Anish Kurien, Harish Nair & Herlin Joseph]**

## **3. Chair's remarks**

- a. A new Microsoft Lumia 550 mobile phone has been bought for the association and all contacts have been saved on the phone. This will primarily be used for managing the WhatsApp communications
- b. Stressed the importance of all Executive members taking part in WhatsApp discussions and attending the Executive Committee meeting



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- c. Two applications were submitted to attend the Manchester Day Parade
- d. Still waiting for confirmation from MMCA regarding the joint event which was planned in the previous committee meeting

#### 4. Membership update status

Updated membership lists were provided by Polson Thottapilly, Janesh Nair, Jinto Joseph, and George Mathew. Others are requested to submit the updates within the next couple of weeks to the Secretary.

#### 5. Women's day celebration update

It was informed that;

- a. The women day will be celebrated on the 12<sup>th</sup> of March from 10 AM to 2PM at St: Joseph's Church Hall
- b. The theme this year will be 'Pride in Parity'
- c. A renowned female author from Manchester will be invited to do the key note speech and are planning to invite teacher of meditation to conduct a meditation session
- d. There will also be pampering sessions, beauty therapy sessions and games for women
- e. Entrance fee of £5 will be charged and food and refreshments will be provided

It was decided that £100 be allocated initially to the organising committee to organise the Women's day

**Action: to contact our member Rajesh about catering – Shajimon KD/Janesh Nair**

**Action: Jixy Sanjeev, Bindu Kurien and Reena Wilson to invite the speakers and do other arrangements for the Women's day**

#### 6. Malayalam Class

It was decided to restart the Malayalam Class in March

**Action:** Janesh Nair to source the Malayalam workbook from India by end of February

**Action:** Janesh Nair to explore the possibility of linking this to Shreshta Bhasha/Malayalam Mission programme

#### 7. UUKMA

The UUKMA representatives were asked to attend the UUKMA northwest meeting in Bolton on the 28<sup>th</sup> of February. **[Action: Polson Thottapilly, Saju Kavumka and Shajimon KD]**

It was decided;

- a. to inform the members through MMA Whatsapp about the UUKMA Family fest in Southampton **[Action: Anish Kurien]**



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- b. MMA to provide non financial support for the organisation of UUKMA Star Singer Show Final in Manchester

#### **8. Office for MMA update**

**Action:** Saju Kavunga, Polson Thottapilly and Shajimon KD to look at various options available and update the committee at the next meeting

#### **9. Funding opportunities**

It was decided to look at various governmental and non-governmental funding options to support the various activities of MMA.

**Action:** Anish Kurien and George Mathew to check the funding criteria of various funders and update the committee at the next meeting

#### **10. Any other business**

It was noted that an existing member of MMA has posted on his Facebook wall, derogatory comments against the President of MMA.

The Committee expressed its shock and displeasure at using a public forum like Facebook to insult an elected Office bearer of MMA and have taken a unanimous decision to refer this to the next General Body meeting.

**Date of next meeting:** 12<sup>th</sup> March 2016 – 2:30 PM to 4:00 PM at the St: Joseph’s Church Hall.