

**Minutes of the Seventh Executive Meeting held on 28<sup>th</sup> of August 2016 – 4:00 PM to 5:30PM at 13, Whiteholme Avenue, Manchester.**

**Attendees:** Janesh Nair, Shajimon KD, Anish Kurien, Jixy Sanjeev, Saju Kavunga, Hans Joseph, Bindu Kurien

**Apologies:** George Mathew, Shaju Antony, Reena Wilson, Harish Nair, Polson Thottapilly, Jinto Joseph.

## **1. Minutes of the previous meeting held on the 17<sup>th</sup> of July**

The minutes were confirmed as a true and accurate record of the meeting.

## **2. Matters arising from the minutes which are not covered elsewhere in the agenda**

1. It was decided to pay £100 (including this year's amount) towards hosting/registration fees to UUKMA [**Action – Harish to pay by Cheque**]
2. Shajimon KD confirmed that he has sent the sound system requirements and requested quotes from three of our members
3. It was agreed to buy a 'Pulikali' costume for Rs 2500
4. Jixy has updated the committee that she has paid for the dance costumes from her account

## **3. Chairs remarks**

There were no updates from the Chair

## **4. Agenda for the General Body**

The agenda for the General Body has been discussed and finalised as follows

- Report of the activities
- Onam celebration updates
- Approval of Child Protection and Safeguarding Policy
- Amendment of the Constitution
- List of new members
- Approval of new members

## **5. Child Protection and Safeguarding Policy**

The Committee approved the new policy and decided to refer the policy to the General Body for approval



## 6. Onam programme planning

Food Committee – The Committee was informed that a meeting of the Food Committee was planned for Sunday the 4<sup>th</sup> of September.

Cultural Committee – The Committee was informed that so far there were 26 programmes registered for the Onam programme, in addition to the Onam Pattu, Villu Pattu, Thiruvathira etc

## 7. Membership approval – It was decided to approve the applications of the following members

- **Stefy Srambical**
- **Sonal Santhosh Kumar**

## 8. Any other business

1. **Sponsorship:** It was decided to raise sponsorship money from any sources as possible to fund the various expenses of the Onam celebration.
2. **Karate class:**
  - It was decided to take over the Karate School which is currently run at St:Joseph's Church Hall on Thursday evenings by paying £250 towards the various assets (punching bags etc) of the Karate school
  - It was noted that there are currently 14 students on the register
  - It was decided that Saju Kavumka and Shajimon KD would be the co-ordinators
  - It was decided to start the new batch from the 22<sup>nd</sup> of September
  - It was decided to inform all the members through Whatsapp
  - It was decided to charge £5 per one and a half hour session per student
3. **Date of next meeting: 10th of September 2016 – 3:30 PM to 4:30 PM at St: Josphe's Chruch Hall**